



THE WORLD BANK
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FEDERAL REPUBLIC OF NIGERIA

FEDERAL MINISTRY OF WATER RESOURCES

RECRUITMENT OF THREE (3) PROFESSIONAL INDIVIDUAL EXPERTS FOR (I) GENERAL MANAGER (GM) (II) WORKSHOP AND EQUIPMENT MANAGER AND (III) ADMINISTRATION AND FINANCE OFFICER IN FARMERS MANAGEMENT AND SERVICE DELIVERY CENTERS (FMCs) UNDER THE TRANSFORMING IRRIGATION MANAGEMENT IN NIGERIA (TRIMING) PROJECT

REFERENCE NO: FMWR/TRIMING/2020/INDV/CS/02

REQUEST FOR EXPRESSIONS OF INTEREST (REOI)-CONSULTING SERVICES (INDIVIDUAL SELECTION)

A. COUNTRY: NIGERIA
NAME OF PROJECT: TRANSFORMING IRRIGATION MANAGEMENT IN NIGERIA (TRIMING) PROJECT
Project ID No: P123112
Date: 10th July, 2020

The Federal Government of Nigeria (FGN) has received a credit from the International Development Association (IDA) towards the cost of the Transforming Irrigation Management in Nigeria (TRIMING) Project and it intends to apply part of the proceeds of the credit towards payment for consultancy services in the form of an Individual Consultant as (i) General Manager (GM) (ii) Workshop and Equipment Manager and (iii) Administrative and Finance Officer. The TRIMING Project is seeking to recruit individual Professional Experts (Consultant) in the above-named areas with experience in investment operation relating to the management of Farmers Management and Service Centers in TRIMING Project Sites of Kano River Irrigation Scheme (KRIS) Kadawa in Kano State; Hadejia Valley Irrigation Scheme (HVIS), Auyo in Jigawa State; Bakalori Irrigation Scheme (BIS), Talata Mafara in Zamfara State and Middle Rima Valley Irrigation Scheme (MRVIS), Goronyo in Sokoto State. A set of the individual experts working as a Team will under the supervision of their respective FMC Board of Trustees (BoTs) primarily support the TRIMING Project Management Unit (PMU) in the Management of Farmers Management and Service Delivery Centers in each Project Site. The four Farmer Management and Service Delivery Centers (FMCs) have been registered under the Nigeria's Companies and Allied Matters Act of 1990 (CAMA) as companies limited by shares

A. THE OBJECTIVE OF THE ASSIGNMENT AND DURATION

The purpose of the FMCs is to address challenges faced by small-scale farmers in four irrigation schemes of BIS, HVIS, KRIS, and MRIS. Identified constraints include, but are not limited to, access to quality inputs, mechanization services, advisory services, and credit. The FMCs are also envisioned to act as catalysts strengthening managerial capacities of smallholder farmer cooperatives and apex cooperatives that are the majority shareholders in the FMCs. The FMCs' objective is to transform irrigation agriculture into a commercially viable investment, leading to improved productivity, reduction in post-harvest losses, improved quality of commodities, and a more efficient and predictable marketing system. The FMCs are also envisioned to improve farmers' access to financial services. The duration of individual subject matter experts for this assignment will be for initial period of two (2) years, with the possibility of annual renewal for the project duration subject to work requirements and satisfactory performance.

The detailed Terms of Reference (ToR) for each position can be found at the following website: www.triming.org

Each successful candidate has to make arrangements on his / her personal security in the course of discharging his / her official responsibility. Proposed Remuneration for each of the positions is negotiable.

A.1 Functions of FMCs

The function of FMCs for this assignment in liaison with National Project Coordinator (NPC) will primarily include, but not limited to the following:

- Warehouse (and pack houses for tomato) development to encourage large off-taker interest and allow for cleaning, grading, insurance, farmers' access to credit facilities using warehouse receipt system and long-term storage and improve quality of onward supply. It is expected that warehousing will also help to buffer the price for paddy farmers.
- Facilitation of inputs supply and agro-dealer support and development
- Facilitation of mechanization services
- Facilitation of finance for scheme value chains
- Market facilitation to support establishment of long-term offtake contracts and contribute to the creation of more competitive, inclusive, and resilient market systems
- Provision of technical services and advisory-extension services, business development, accounting, and bookkeeping services to cooperatives, etc.

B. REQUIREMENTS FOR THE PROPOSED POSITIONS:

1. POSITION NO 1: THE GENERAL MANAGER

Job Description: The general manager will work under supervision of and report to the FMC Board of Trustees. He or she will work closely with leadership of farmer cooperatives to promote the activities of the FMC and to ensure buy-in from members of the cooperatives. He or She will take leadership in planning production activities for the target value chains in order to ensure adequate availability of inputs and mechanization services to achieve production targets. He or She will lead development of a more efficient marketing system for targeted value chains by identifying and building alliances with potential off-takers or aggregators and building capacities of farmers through their cooperatives to engage in joint marketing through the FMC facilities. He or She will lead planning and coordinating production, value preservation, and marketing of scheme commodities. He or She will also be expected to ensure close monitoring of scheme operations to maintain sound financial and management practices by the FMC.

Areas of responsibility would include, but not limited to: To deliver the vision of a modern and commercially viable FMC, the general manager will provide:

- Leadership: Implement the strategy of the shareholders for a commercially viable and profitable FMC
- Budget and resource management: Manage the budget for FMC operation and management
- Sustainability and business planning: Lead work with value chain specialists in developing sustainable and appropriate business models for each promoted value chain
- Relationship management: Promote the FMC among the appropriate stakeholders in the region
- Monitoring and reporting: Supervise and provide technical advice for the management of agricultural production on the scheme to ensure FMC/cooperatives achieve set targets of production

Essential Experience and Skills

- Experience of growing start-ups and/or of leading large organizations, working to international standards
- Exposure to agricultural initiatives using modern agricultural technologies
- Experience of organization development and/or institution-building activities
- Experience of training and capacity building activities at the grassroots level
- Sound entrepreneurial skills and business know-how
- Experience in managing out-grower schemes
- Experience in managing successful agribusiness start-ups will be an added advantage
- Knowledge and understanding of agribusiness in Nigeria
- Excellent representational and negotiation skills
- Fluency in spoken and written English is required. Fluency in Hausa is an added advantage

Qualification: A master's degree in relevant discipline; five to seven years' experience working with a large agribusiness company, preferable trading in commodities. Must be able to use basic packages and spreadsheets to generate presentations and reports; operate confidently on the internet to send e-mail and source information

2. POSITION NO 2: WORKSHOP AND EQUIPMENT MANAGER

Job Description: Provide support to the general manager for the development and management of infrastructure to support intensive commercial farming and for facilitating access to relevant farming inputs

and mechanization. The equipment and inventory manager will:

- Establish and maintain an inventory of FMC assets
- Monitor and facilitate maintenance of existing infrastructure (warehouses, pack houses, and other facilities) and equipment to support effective and profitable management of estates
- Working closely with specific managers, plan for infrastructure and facility development of the scheme to ensure their continued economic and social viability
- Support sector-level cooperatives to manage land preparation and procurement of appropriate equipment, facilities, and other materials
- Identify need for amenities and, working with the general manager, facilitate provision of these by exploring various models of public private partnerships
- Manage regular and systematic procurement of agricultural inputs, including equipment tools and agrochemicals
- Oversee and ensure maintenance of equipment
- Facilitate establishment of demonstration plots in partnership with inputs suppliers and technology providers

Qualification: First Degree or Diploma in mechanical engineering/agriculture and five years' experience working in an agriculture mechanization company or commercial agriculture enterprise

3. POSITION NO 3. ADMIN AND FINANCE OFFICER

Job Description: Provide support to FMC management in the following areas:

- Maintain bookkeeping and financial management systems to ensure proper recording and smooth operations in the FMC
- Ensure up-to-date books of accounts for the FMC operations
- Ensure filings of statutory financial returns/reports (deduction, remittance, and filing of local taxes including personal income tax (PAYE) and withholding tax (WHT))
- Review supporting documents to ensure accuracy, relevance, and validity of documents before recording entries
- Maintain FMC bank accounts and prepare monthly bank reconciliation statements, and reconcile the FMC petty cash monthly
- Prepare monthly/annual management account. Initiate and coordinate annual internal and external audit of FMC accounts/books
- Coordinate and ensure that resources (financial, equipment, and other material) are organized and in place to achieve planned targets for production and marketing
- Finalize operation budgets for work plan and coordinate monthly production of cash forecasts to enable effective budget management
- Maintain and coordinate the implementation of accounting and internal control procedures
- Finalize operation budgets for work plan and coordinate monthly production of cash forecasts to enable effective budget management
- Provide support to general manager for implementing a control system to track progress of FMC operational plans, monitor achievement of production and marketing targets, ensuring that variations are identified and addressed promptly through appropriate action
- Support knowledge management within the FMC, establish a central database of contacts, and identify local resources
- Provide other administrative support to staff and farmers as may be required from time to time
- Any other tasks as may be assigned by the general manager

Knowledge and Skills Required

- Administrative skills and ability to manage deadlines
- Good communication and interpersonal skills on all levels within and outside organization
- Ability to manage and resolve conflict among aggrieved employees
- Knowledge of bookkeeping and accounting and accounting software
- Knowledge of local tax laws and regulations, and their application where and when necessary
- Ability to define problems, collect and analyze data, establish facts, and draw valid conclusions
- Fluency in English and knowledge of Hausa is an added advantage

Qualifications: Degree in accounting or relevant discipline from an accredited institution. He or She must have three to five years' experience in administrative and accounting fields, experience in an agribusiness organization is an added advantage. Knowledge of accounting and bookkeeping packages. Must be able to use basic packages and spreadsheets to generate presentations and reports; operate confidently on the internet to send e-mail and source information

C. CONSULTANT EOI /SHORTLISTING CRITERIA

Interested individual consultants should submit their Curriculum Vitae (CV) with all the necessary document attached such as copies of engagement letters etc. and other supporting information that the CV demonstrates that they have the required qualifications and relevant experience to perform the services.

The short-listing criteria are:

- Evidence of General qualifications of the consultant (Education, Training, and work Experience)
- Adequacy for the Assignment: Evidence of general experience in area of expertise listed above
- Evidence of specific experience in/of particular area of expertise in general management, workshop/equipment management and administration/finance or similar fields as it is applicable to area of expertise
- Proven experience of project management, administration and financing, especially in Nigeria's private sector.

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's Guidelines: Selection and employment of Consultants (under IBRD loans and IDA Credit and Grants) by World Bank borrowers. January 2011 edition and revised in July 2014 (Consultants Guidelines) setting forth the World Bank Policy on Conflict of Interest.

Interested consultants may obtain further information from the address below during office hours 08:00 and 17:00 (Local time Monday to Friday) and /or send an email to the National Project Coordinator at address info@triming.org

In view of the current COVID -19 pandemic and the associated government restrictive measures, your expression of interest may be submitted via e-mail or hard copy (all relevant documents must also be submitted) to the address below depending on the area of location and this must be delivered on or before 2.00pm (Nigeria local time) on 7th August, 2020.

ATTN: NATIONAL PROJECT COORDINATOR,
TRANSFORMING IRRIGATION MANAGEMENT IN NIGERIA PROJECT,
FEDERAL MINISTRY OF WATER RESOURCES,
PLOT 1402, ABBA KYARI STREET, OFF ADESOJI ADEREMI STREET,
APO -ABUJA, NIGERIA
Tel+2348038391469, +2348052048706

SIGNED: National Project Coordinator



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FEDERAL REPUBLIC OF NIGERIA

FEDERAL MINISTRY OF WATER RESOURCES
TRANSFORMING IRRIGATION MANAGEMENT IN NIGERIA PROJECT

Project ID No: P123112

Credit No: CR 5506-NG

Assignment Title: GENDER BASED VIOLENCE MAPPING OF TRIMING PROJECT PARTICIPATING SCHEMES AND DEVELOPMENT OF A PROACTIVE PREVENTION RESPONSE PLAN

Note: This advertisement is to extend the submission date of the previous one done on Wednesday, June 17, 2020 due to low response to the advertisement before closure.

Date: 10th July, 2020

Reference No.: (FMWR/TRIMING/2020/CQS/CS/01)

REQUEST FOR EXPRESSIONS OF INTEREST (REOI)- CONSULTING SERVICES (FIRMS SELECTION)

The Federal Government of Nigeria (FGN) is currently implementing the Transforming Irrigation Management in Nigeria (TRIMING) Project with a credit received from the International Development Association (IDA) and it intends to apply part of the proceeds for consulting services.

The TRIMING Project Development Objective is to improve access to irrigation and drainage services and to strengthen institutional arrangements for integrated water resources management and agriculture service delivery in selected large-scale public schemes in Northern Nigeria.

Objective of the Assignment

This assignment is for an update of existing mappings/delivery of a mapping of available services for survivors of GBV (medical care (CMR and care for survivors of Intimate Partner Violence), case management and psychosocial support services, safety and security, including availability safe accommodation arrangements for temporary physical safety of survivors at risks of physical harm, protection, and legal services) and informal resources (including services such as the existing community based mechanisms, and actors such as community based organizations (CBO), women's groups, trusted individuals such as people who have been champions to speak out about positive male norms, and the unacceptability of SEA and other forms of GBV.

The scope of the services would include, but not limited to:

To ensure synergy and leverage on existing processes and initiatives, the consultant will work closely with the Federal and State Ministries of Women Affairs and Social Development, UNFPA and other relevant partners working on the GBV Agenda. Efforts will be made to ensure existing GBV working groups at the field level feeds into the processes to enhance synergy, leverage ongoing processes and avoid duplications of efforts. The consultant will specifically;

- Prepare a service provider mapping and referral pathway;
- Assessment of availability of services and referral pathway;
- Assess accessibility of available services;
- Help Seeking Behavior;
- Protocol of Actions to Disclosure during Mapping Exercise
- Provide a forum for sharing information

The assignment will be conducted over a period of three (3) months commencing immediately after contract signing.

The detailed Terms of Reference (ToR) for the assignment can be found at the following website: www.triming.org

The Federal Ministry of Water Resources through its Project Management Unit (PMU) of the Transforming Irrigation Management in Nigeria Project now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The short-listing criteria are:

- (a) At least 10 years of proven experience working on Gender Based Violence
- (b) Proven experience in carry out GBV Mapping in Nigeria
- (c) Proven experience of local presence in the project areas
- (d) Proven linkage with other organizations (CBO, NGOs, international organizations) working with GBV/SEA in Nigeria
- (e) Sound understanding of the underlying ethical principles of GBV programming as well as quality standards
- (f) Ability to provide competent key experts.

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's Guidelines: Selection and employment of Consultants (under IBRD loans and IDA Credit and Grants) by World Bank borrowers, January 2011 edition and revised in July 2014 (Consultants Guidelines) setting forth the World Bank Policy on Conflict of Interest.

Interested consultants may obtain further information from the address below during office hours 08:00 and 17:00 (Local time Monday to Friday) and/or send an email to the National Project Coordinator at address "info@triming.org".

Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications.

A Consultant will be selected in accordance with the CQS method set out in the Consultant Guidelines.

In view of the current COVID-19 pandemic and the associated lockdown / restriction of movement, your Expression of Interest may be submitted via e-mail or hard copy depending on the area of location and this must be delivered on or before 2.00pm (Nigerian local time) on **31st July, 2020**.

ATTN: NATIONAL PROJECT COORDINATOR,
TRANSFORMING IRRIGATION MANAGEMENT IN NIGERIA (TRIMING) PROJECT,
FEDERAL MINISTRY OF WATER RESOURCES,
PLOT 1402, ABBA KYARI STREET, OFF ADESOJI ADEREMI STREET
APO -ABUJA, NIGERIA
Tel+2348038391469, +2348052048706
Email: info@triming.org

Signed:
National Project Coordinator